

**SAN DIEGO UNIFIED DISASTER COUNCIL
MEETING MINUTES
October 18, 2012**

1. CALL TO ORDER

Director Holly Crawford, OES called the meeting to order at 9:00am and roll call was taken.

2. ROLL CALL

MEMBER

CARLSBAD
CHULA VISTA
CORONADO
DEL MAR/ENCINITAS
EL CAJON
LEMON GROVE
ESCONDIDO
LA MESA
IMPERIAL BEACH
NATIONAL CITY
OCEANSIDE
POWAY
SAN DIEGO
SAN MARCOS
SANTEE
SOLANA BEACH
VISTA
OES
COUNTY OF SAN DIEGO

Kevin Crawford
David Hanneman
Mike Blood

Rick Sitta
Tim Smith
Mike Lowrey
Ed Aceves
Steve Roberts
Walter Amedee
Felipe Rodriguez
Kevin Kitch
Javier Mainar
Todd Newman

Sherri Sarro
Richard Minnick
Holly Crawford
Ron Roberts

3. CALL FOR PUBLIC INPUT

There was none.

4. APPROVAL OF MINUTES

The August 16, 2012 minutes were unanimously approved.

5. SMART MOBILE APPLICATION DEMONSTRATION – Chairman Ron Roberts

Chairman Roberts introduced the County's emergency app for smart mobile devices. He demonstrated the various tabs and how user friendly the app is. You can download the County's no cost emergency app at: www.sdcountyemergency.com. Chairman Roberts offered that demonstrations of the mobile app can be presented in each city's Council meeting if desired. Also, each city can provide information on a static page on the app with contact information and Twitter links and/or Facebook links.

6. SUBCOMMITTEE GRANT ALLOCATION FORMULA – Holly Crawford

A proposal was presented to form a subcommittee for grant allocation to work on a formula which better defines allocation of grant funding.

A motion was made to form a subcommittee to review the grant allocation formula. The motion was carried.

7. ALERT SAN DIEGO – Bennett Cummings

Bennett performed a brief demonstration on the new Emergency Mass Notification System—Blackboard Connect, which will be behind the AlertSanDiego system. He demonstrated new functional difference of Blackboard compared to the old system and announced upcoming training for city and county public safety entities. The first training will be October 29, 2012.

8. HIRT – RFP/SSC UPDATE – Michael Davis

Bidders and potential bidders are asked to step out. Purchasing and Contracting suggested posting an RFI on the County's Buy.net site to determine whether any interested parties existed for the new HIRT contract. It was decided that the RFI would be posted for the entire month of November.

9. CERT MUTUAL AID PLAN – Randy Licata

Randy is Chairman for CERT Mutual Aid Plan. He has been working with members of the CERT council on a CERT mutual aid plan. Randy briefed the UDC on the background and development of the plan. During the last briefing, UDC members provided input on the plan. The working group is updating the plan based on the input provided. More updates to follow.

10. URBAN AREA SECURITY INITIATIVE UPDATE – Jeff Pack

Jeff is serving as interim replacement to Donna Faller.

For FY 10 UASI total expenditure deadline is November 30th 2012 for sub-recipients. For San Diego OHS the deadline is December 30th 2012. Total expenditures to date account for 60% of the total funding. Equipment accounts for 68% of the expenditures, training is 59% expended with the exception of the regional training manager, budget funds all other FY funds have been spent. Planning is 37% expended and the milestone for Project D was met. Funds not spent by November 30th will be reallocated by late September and spent by other projects. All project expenditures are currently being analyzed and funds not spent by 11/30 are being reallocated to other projects.

For FY 11 UASI the total expenditure sub-recipient deadline is November 30, 2013 December 30th for OHS to submit those claims.

For the Statewide Risk Management Project, total expenditures to date are 15% in addition to the \$2.5 million, there are an additional \$22,000 under review or pending payment, and \$2.3 million obligate via purchase orders, for a total encumbered or expended of \$5M or almost 30% of the grant. Recipients are encouraged to move forward with their expenditures as quickly as possible. A milestone of 50% of the total grant expended is due November 30, 2012.

For FY 12 UASI application was submitted in early May, awards were received from FEMA on June 29th, 2012. Financial workbook successfully submitted to the state in September, 2012. We expect an early November award from the State.

Workshop for the Revised San Diego Urban Area Homeland Security Strategy will be held on Wednesday, November 14 at Ridgehaven. (City's alternate EOC/Classroom).

OHS has also provided the UDC members with a draft revision of the UAWG Charter earlier this month. Several UDC members have already approved the draft revision, and no members have opposed the changes. Hopefully, the Draft Revision will be on the December 13 UDC meeting for final approval.

Jeff also introduced Chief Harry Muns as the new UASI training coordinator. Total Personnel trained since last meeting 350.

11. HOMELAND SECURITY GRANTS UPDATE – Madeline Smith

Madeline discussed the status and deadlines of FY 10, and 11 Homeland Security Grants.

FY 10 final deadline to submit cash requests will be December 31st, FY 10 is about 30% spent currently including everything that has been submitted to the state and that's been submitted to OES from the UDC and have not been reimbursed to the cities.

Grant deadlines are tighter and we encourage each city to submit their cash requests immediately in order to avoid delays on reimbursement. Expenses not projected, and cash requests received after the December 31, 2012 deadline without prior approval from OES will not be reimbursed. OES needs time in order to finalize the grant, submit final modification to the state to reallocate funds returned and spend and close the grant before the performance period is close April 30, 2012.

FY 11 A mod will also be submitted for FY 11, so please send in any requested changes as well. Deadline will be December 31st, 2013 which cannot be extended.

FY 12 application to the state, awaiting any questions they may have. Award expected in October or November. Once the Board accepts, the performance period will begin at that point. 12 and 11 are running concurrently and will have the same December 31st 2013 deadline.

The Finance Unit of OES will be offering training in January or February to Finance officers for training on workbooks and MODs.

12. EXECUTIVE REPORT - Holly Crawford

- A. Hazard Mitigation Plan Annual Update** – Tom is working on the update and information will be forthcoming.
- B. AlertSanDiego/ CMAS** – Holly discussed the recent activation of the Commercial Mobile Alert System and the challenges. AlertSanDiego has signed a contract with Blackboard Connect. Training will be forthcoming.
- C. UASI Training Manager** - Harry Muns briefed UDC members on the status of training after Jeff Pack's Urban Area Security Initiative Update.
- D. Staff** – We'd like to host a best practices sharing time once per quarter with Emergency Managers from the region.
- E. EOC Section Training** – The 2013 EOC Section Training Schedule is out. Let Tom Amabile know if your city could volunteer to host a training in their facility.
- F. Other** – NICS – Holly asked for input for a conference call regarding the NICS program. The target day for utilization is May, 2013. It is still in the discussion phase. Questions were raised about long term funding, large scale events? What happens when 4 fires are burning at the same time? If used occasionally, will it be too technical?

13. NEXT SCHEDULED MEETING

December 13, 2012
9:00am-11:00am
SD County OES 5580 Overland Avenue, Suite 100

14. MEETING ADJOURNED- 10:27 A.M.